



Financial and Educational Services Contract

Owls and Pussycats: 2019-2020

Please print this form, complete all sections and sign and date the form.

Section 1: Contact Information and Preamble

Today's Date _____

Child's Full Name _____

Gender _____ Date of Birth (MM/DD/YYYY) _____

I hereby make application for active membership in Jardin d'enfants Curzon. The Co-op will have the final decision in the initial enrolment according to age and number of children registered.

The Curzon school year runs from September 4, 2019 - June 19, 2020.

Section 2: Financial Information

There is a non-refundable registration fee of \$150. This fee must accompany this form and the registration form. This fee is used to cover administrative costs associated with registration.

The annual Co-op fee for the 2019-2020 school year is as follows:

Description	Amount
(Non-refundable) Registration fee	\$150
Tuition	\$3,380
Toy and craft supplies	\$250
Field trips, special activities and special guests (example: apple picking, skating, etc.)	\$200
Pizza day (once/month)	\$100
TOTAL FEES	\$4,080

I understand that the annual Co-op fees must be paid in advance by post-dated cheques according to one of the following payment plans:

Plan 1:

Description	Dates	Amount
<i>(Non-refundable)</i> Registration fee	Remitted with this form	\$150
Toy and craft supplies	July 1, 2019	\$250
Remaining Fees	September 1, 2019	\$3,680
TOTAL		\$4,080

Plan 2:

Description	Dates	Amount
<i>(Non-refundable)</i> Registration fee	Remitted with this form	\$150
Toy and craft supplies	July 1, 2019	\$250
First installment	September 1, 2019	\$1,240
Second Installment	November 1, 2019	\$1,220
Third Installment	February 1, 2020	\$1,220
TOTAL		\$4,080

Plan 3:

Description	Dates	Amount
<i>(Non-refundable)</i> Registration fee	Remitted with this form	\$150
Toy and craft supplies	July 1, 2019	\$250
Ten (10) cheques, for the following dates, each for the following amount	September 1, 2019	\$368 each
	October 1, 2019	
	November 1, 2019	
	December 1, 2019	
	January 1, 2020	
	February 1, 2020	
	March 1, 2020	
	April 1, 2020	
	May 1, 2020	
	June 1, 2020	
TOTAL		\$4,080

I understand that all cheques must be submitted to the registrar with this form. Cheques should be made out to: "Jardin d'Enfants Curzon" with the child's full name printed on the back. Failure to do so results in an incomplete application and will not guarantee a spot in the Co-op for the upcoming school year.

Any cheques that are returned due to insufficient funds are subject to a penalty of \$10/cheque plus any fees incurred by the bank. New cheques are due one (1) week after notification is provided.

Section 3: Withdrawal and Reimbursement

Situation 1: Withdrawal after the submission of the form, but before June 30, 2019 (inclusive)

I understand that the \$150 registration fee will not be reimbursed.

Situation 2: Withdrawal between July 1, 2019 and August 31, 2019 (inclusive)

I understand that the \$150 registration fee **and** the \$250 toy and craft supply fee will not be reimbursed.

Situation 3: Withdrawal on or after September 1, 2019

I will provide notice of withdrawal in writing to the registrar at the Co-op address at least one month in advance should I need to withdraw my child from Curzon for any reason.

I understand that my remaining monthly fees will be refunded if, and only if, the vacancy can be filled by another child on the waiting list. If no other child assumes the vacant spot, I understand that my fees **will not be reimbursed**.

Section 4: Educational Services Contract

To the best of my ability, I will take an active role in the Co-op by attending scheduled meetings, volunteering in the classroom on my assigned Duty Days, contributing to the administration and smooth operation of Curzon Preschool by performing my assigned Co-op "job duty" and participating in fundraising activities.

In case of injury to my child while participating in Co-op activities (formal and informal), I hereby waive all claims against the Co-op in excess of public liability insurance carried by the Co-op.

I will keep the teachers informed of any event or change of routine at home that might affect my child's behavior and advise the teachers should my child contract any communicable illnesses.

I give consent for my child to attend field trips organized by the Co-op. I understand that due notice will be given for each field trip and that the children will be supervised by teachers and parents.

As a participating Duty Parent, I will arrive at 8:30 AM and remain until all children have been picked up. If I cannot fulfil my duty day obligation on my scheduled day, I will arrange to trade days with another parent and inform the teachers of this change. In case of injury to myself as part of my participation as a duty parent, I waive all claims against the co-op.

I understand that my child must be toilet trained prior to the beginning of the school year.

I, the undersigned, have read and completed Curzon's Financial Agreement Form and will follow it to the best of my ability.

PRINTED NAME

SIGNATURE

DATE (MM/DD/YYYY)

Section 5: Tax Receipts

To receive a receipt from Curzon Preschool in order to claim the Tax Credit for Childcare Expenses, please write the eligible parent's name and their corresponding social insurance number (SIN#) where indicated below.

For more information on the Tax Credit for Childcare Expenses please consult Revenue Quebec's Website: www.revenuequebec.ca

Today's Date _____

Child's Full Name _____

Section 6: Donations

Are you able to help another Curzon child?

We want very much to welcome all families to our little school. When a family expresses a desire to attend but requires some assistance with the fees we look to you. Can you help subsidize a child next year?

Cheques should be made out to: "Jardin d'Enfants Curzon"

We would love to contribute a one-time donation of \$ _____

We would love to contribute a monthly donation of \$ _____/month

Sorry, not this year

Section 7: Financial Assistance

Do you require financial assistance? We do have a donation-based fund in place for those who require assistance. Please email Pat at peterschmidt11@hotmail.com for more information and details.